How to Get the Help You Need to Succeed

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Agenda

- Putting together a plan
- Databases
- Updating Systems of Record
- Self-Inspection
- Networking & Organizations
- Seminars & Conferences
- DCSA Partnership

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Putting together a plan

- Draft a listing of tasks to be performed
  - Add tasks to listing as you review your program
  - Priorities may change

Databases

- NCAISS - https://www.dcsa.mil/Systems-Applications
- NISS - https://www.dcsa.mil/Systems-Applications
- DISS - https://www.dcsa.mil/Systems-Applications
- NBIS - https://www.dcsa.mil/Systems-Applications
- NCCS, if applicable - https://www.dcsa.mil/Systems-Applications
- ACCS, if applicable - https://accs.army.mil/registration/

Databases - NCAISS

The DCSA **NCAISS Portal** is a web-based application that provides Public Key Infrastructure (PKI)-based authentication services to DCSA applications and information systems for authorized users. Through the NCAISS Portal, an authorized user can access their DCSA NCAISS Portal account via a single sign-on (SSO) capability using PKI certificates (either a Common Access Card (CAC) or DoD-approved External Certification Authority (ECA) certificate).

From the **NCAISS Portal** Home Page, a user may request access to multiple DCSA applications that have been integrated with the Portal using the automated account request process. Once a request is approved (if applicable), the user is able to access those applications using their PKI credentials.

Gaining access to the DCSA NCAISS Portal is a simple, two-step process that consists of: Completing the DCSA NCAISS Portal Access Request Form (available from the **NCAISS Portal Login page**).

Databases - NISS

The National Industrial Security System (NISS) deployed on Oct. 1, 2018, replacing Industrial Security Facilities Database (ISFD) and Electronic Facilities Clearance System (e-FCL), and is the DCSA System of Record for industrial security oversight accessible by Industry, Government, and DCSA personnel.

NISS can be accessed through the National Industrial Security Program (NISP) Central Access Information Security System (NCAISS) **here**.

Databases - DISS

DISS serves as the enterprise-wide solution for personnel security, suitability, and credentialing management for DoD military, civilian, and contractors. DISS replaced the Joint Personnel Adjudication System (JPAS) as the System of Record on March 31, 2021. An innovative, web-based application, the platform provides secure communications between adjudicators, security officers, and components, allowing users to request, record, document, and identify personnel security actions. DISS will be an integral step toward the National Background Investigation Services (NBIS) platform currently in development and full implementation of the government-wide policy to overhaul the personnel vetting process known as Trusted Workforce 2.0.

Databases - NBIS

The National Background Investigation Services (NBIS) is the federal government's one-stop-shop IT system for end-to-end personnel vetting — from initiation and application to background investigation, adjudication, and continuous vetting. NBIS will be one consolidated system designed to deliver robust data protection, enhance customer experience, and better integrate data across the enterprise.

Databases - NCCS

The National Industrial Security Program (NISP) Contract Classification System (NCCS) is being deployed to agencies and industry to serve as the one stop DD254 database. Agencies will enter DD254s into NCCS which will flow to Industry within the system. If Industry needs to submit a subDD254, they can do so within the system.

Databases - ACCS

The Army Centralized Contracts and Security (ACCS) Portal provides oversight of the Army SCI Industrial Security Program. The Contract Support Element (CSE) provides dedicated SCI Security support to Army Commands (ACOM), Army Service Component Commands (ASCC), Direct Reporting Units (DRU), Joint Service Commands, and to affiliated contractors. The CSE uses the Army Centralized Contracts and Security Portal (ACCS) to process and monitor the entirety of the Army SCI contracting business processes and oversight mission.

Updating Systems of Record

- NISS
  - Changed Condition Package
  - Facility Profile Update
- DISS
  - Update contact/POC/KMP information
- NBIS
  - Update contact/POC/KMP information

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Updating Systems of Record – Changed Condition Package

In accordance with the National Industrial Security Program Operating Manual (NISPOM), cleared contractors are required to report certain changes affecting the facility clearance (FCL) to the Defense Security Service (DSS). These changes can involve one or more of the following: Ownership, Legal Structure, Operating Name, Address, Key Management Personnel (KMP), and Foreign Ownership, Control or Influence (FOCI).

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Updating Systems of Record – Facility Profile Update

The Facility Profile Update capability allows NISS Industry users to propose edits to limited sections of the Facility Profile data separate from a change condition request to the Defense Counterintelligence and Security Agency (DCSA). Facility profile information that can be edited in NISS by Industry users includes, but is not limited to: new contracts, business information, and contact information. Facility Profile fields that require change condition reporting cannot be updated by Industry users such as facility name, KMP names, company address, and other data, per NISPOM requirements. Please note that only one draft Facility Profile update request can be open at a time.

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Updating Systems of Record – DISS

- Log into DISS
- Select “View Current SMO” on the left-hand side of screen
  - Verify company address; edit accordingly
  - Verify SMO POC & contact info; edit accordingly
  - Verify KMPs; edit accordingly

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Updating Systems of Record – DISS

- Log into DISS
- Select “View Users” on the left-hand side of screen
  - Verify all users should have current DISS accounts; remove accordingly
  - Verify they have the correct permissions; edit accordingly

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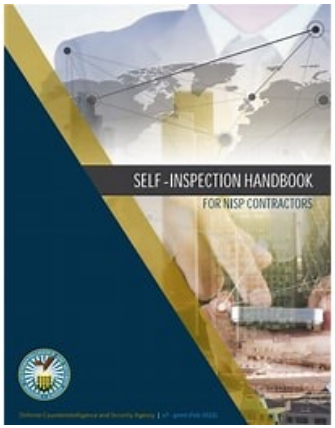
Updating Systems of Record – NBIS

- Log into NBIS
- Select “Org Management” on the left-hand side of screen
  - Verify all users under the “users” tab; remove accordingly

Self-Inspection

- Conduct self-inspection of company
  - Gives you good idea of current state
  - Helps you reprioritize tasks
  - https://www.dcsa.mil/Portals/91/Documents/CTP/nispom/self_inspect_handbook_nisp.pdf

Self-Inspection



- Download current edition of self-inspection handbook
  - June 2021 v2

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Self-Inspection

ID	32 CFR Ref:	Question:	YES	NO	N/A
7.002	117.7(b)(2)(ii)	Has the SMO appointed a contractor employee or employees, in writing as the facility security officer (FSO) and appoint the same employee or a different employee as the Insider Threat Program senior Official (ITPSO)?	●	○	○
		How Implemented/Notes: Yes. The SMO has appointed Minnie Mouse as FSO via an appointment letter dated 15 March 2024. The SMO has appointed Mickey Mouse as ITPSO via an appointment letter dated 15 March 2024. Both appointment letters have been uploaded into NISS.			

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Training Available

- Security Awareness Hub
  - No STEPP Account Needed
  - In-out quick training
  - https://securityawareness.usalearning.gov
- CDSE/STEPP
  - No STEPP Account Needed
  - In-out quick training
  - https://cdse.usalearning.gov/login/index.php

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Training Available – Security Awareness Hub

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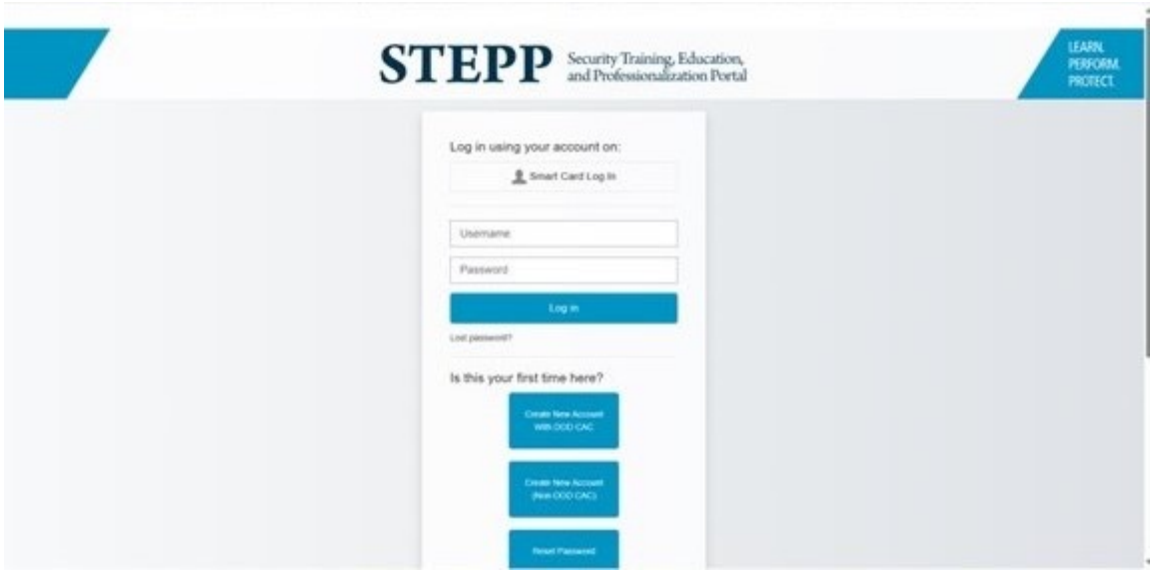
Training Available – STEPP



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Networking & Organizations

- ISWG
- CSSWG
- CAISSWG
- INSA
- AIA / NDIA
- INSA
- NCMS
- Local ISWGs, DASPRO

Networking & Organizations – ISWG

- Industrial Security Working Group (ISWG)
  - Leonard Moss

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Networking & Organizations – CSSWG

- Contractor Special Security Working Group (CSSWG)
  - Joseph Kraus

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Networking & Organizations – CAISSWG

- Community Association for Information Systems Security Working Group)
  - https://caisswg.org
  - Rosie Borrero Jones

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Networking & Organizations – INSA

- Intelligence & National Security Alliance (INSA)
  - Kathy Pherson

Networking & Organizations – AIA/NDIA

- Aerospace Industries Association (AIA)
  - https://www.aia-aerospace.org
  - Lisa Reidy
- National Defense Industries Association (NDIA)
  - https://www.ndia.org
  - Quinton Wilkes

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Networking & Organizations – NCMS

- NCMS – Society for Security Professionals
  - https://classmgmt.com
  - Darci Fisher

Networking & Organizations – ISWGs / DASPRO

- Florida Industrial Security Working Group (FISWG)
  - https://fiswg.research.ucf.edu
  - Paul Bilpuch
- Quantico Area Industrial Security Council (QAISC)
  - Diane Moulton
- Dahlgren Area Security Professionals (DASPRO)
  - Irene Thompson

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Seminars & Conferences

AIA/NDIA Joint Conference

DCSA Partnership

- Industrial Security Representative (ISR)
- Counterintelligence Rep (CI)

DCSA Partnership – ISR

The DCSA Industrial Security Representative (ISR) is the principal interface with cleared industry under the NISP. These individuals, spread across the United States in five geographic regions and 167 field locations, work in a professional **partnership** with the contractor's facility management staff and facility security officer to ensure the protection of classified information released under contractual obligations or research and development efforts.

DCSA Partnership – CISA

The DCSA Counterintelligence Security Agent (CISA) is the authorized counterintelligence support to identify, assess, and disrupt foreign intelligence entity threats to the trusted workforce and the cleared national industrial base.

Their mission is to conduct authorized activities in close coordination with U.S. intelligence, security, and law enforcement counterparts to identify, assess, and disrupt foreign intelligence entity threats to DCSA, the trusted workforce and the cleared national industrial base, including its technologies, supply chains, and personnel.

Questions?

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